

## **Library Overview**

SRM VEC Library is a paradise for those who have a passion for reading Books and enthusiasm for widening their knowledge base in depth and extent. It has a fully equipped spacious library in an area of 2700 Sq.m is spread over 2 storeys and is housed in the New Block.

The library has a rich collection of around 49,749 volumes of text books, reference books, apart from subscription to leading national and international journals in all branches of Engineering, Science, Technology, Management and General Studies. The books are classified according to Universal Decimal Classification Scheme. Open access system is followed in the library.

### ***Library Working Hours***

Monday to Friday - 7 .30 a.m to 7.30 p.m

Saturdays - 8.15 a.m to 4.15 p.m

The college has a separate reference section, two reading halls to cater to the needs of the students and faculty.

### ***Resources***

- Fully computerized environment through online software

#### **"NEWGENLIB"**

- Volumes - 49749
- Title - 16200
- e- Books - 2500
- Journals and Magazines - 228
- International Journals (online) - 13127
- Project Report (students) - 3667
- No. of CDs - 2886
- No. of Journals (back Volume) - 772

## Services & Membership

### ***Value added service provided in the Library***

- OPAC
- Book Bank and Question Bank
- Book Reservation
- Audio-visual Hall
- Inter Library Loan
- Photocopying and Binding

### ***Institutional membership***

- Anna University, Chennai
- MALIBNET (Madras Library Network)
- DELNET New Delhi, Resources sharing among Libraries
- SRM University

### ***Library Membership***

Membership is open to all the staff and students of the college.

#### **Borrower's Privileges:**

<b>Category</b>	<b>Eligibility to access (No. of Books)</b>	<b>Period of Loan</b>
Students U.G	3	14 Days
Students P.G	5	14 Days
FAST Learners	2 (Additional)	14 Days
Faculty	6	3 months
Non-Teaching Staff	3	14 Days

#### **Conditions of Loan:**

- Membership Card (Identity Card / Library Cards) Not Transferable.
- All books must be return on or before the due date.
- Books can be renewed if the there are no reservations.

- After Issue or Return of documents, the members requested to check the status of their membership account for correct transaction.
- Student's member should produce their identity cards at the time of borrowing books.
- Members are requested to check the conditions of the books before getting it issued. Any damage should be immediately reported to the Librarian failing which the member to whom the book was issued be held responsible.
- Reference book will not be issued.

**Loss of Books:**

- Loss of any book borrowed must be reported immediately to the Library in the prescribed form available at the Circulation Desk.
- Lost Books must to replace by the user with the latest edition with overdue charges if any or they have to pay double the cost of the books with overdue charges if any.

**E-Resources :**

S.No	NAME OF E – JOURNALS	URL ADDRESS
1	IEEE ( ASPP )	<a href="http://www.ieee.org/ieeexplore">http://www.ieee.org/ieeexplore</a>
2	ELSEVIER (SCIENCE DIRECT)	<a href="http://www.sciencedirect.com">www.sciencedirect.com</a>
3	J Gate (Science & Technology)	<a href="http://www.jgateplus.com">http://www.jgateplus.com</a>
4	J Gate (Social Science & Humanities)	<a href="http://www.jgateplus.com">http://www.jgateplus.com</a>
5	DELNET	<a href="http://www.delnet.nic.in">www.delnet.nic.in</a> then click Delnet Discovery Portal - new
6	NPTEL	IP Address : \\172.16.51.15

**Rules & Regulation**

- Strict and absolute silence shall be observed in the library.

- Cell Phone to be switched off inside the Library.
- Bags, Big handbags, Raincoat, Jerkin and Casual Wear are strictly prohibited.
- No reader shall take any printed materials inside the Library.
- Members are requested to keep their belonging at the entrance of the Library. However they are advised not to leave cell phones, purse money, credit card and other valuables in the handbag outside the Library.
- Library users are not allowed to take the borrowed and stamped books again inside the library.
- If the data falls on a holiday for the Library, the next working day will be taken as the due date.
- Any kind of marking, underling, clipping of books is absolutely forbidden. Readers shall be held responsible for any damage done to the book belonging to the Library and shall be required to replace such book or pay the value thereof.
- Absence from the college will not be allowed as an excuse for the delay in the return of books.
- Under special circumstances, the Librarian may refuse the issue of books or recall the books already issued from any member without assigning any reason thereof.
- The book has to be produced in the Library for renewal.
- The borrower will be responsible for any loss or non-return of any books issued against his / her original or duplicate Library Member ID Card.
- Reference books, Newspapers, Magazines, Journals should not be taken out.
- Overnight issue is available for selected reference books.
- Browsing at Library is limited to accessing on-line Subscribed journals only.

**Library Staff**

<b>S.NO</b>	<b>STAFF NAME</b>	<b>DESIGNATION</b>	<b>QUALIFICATION</b>
1	Dr.B.Balamurugan	Librarian	M.A,M.L.I.Sc M.Phil., Ph.D.
2	Ms. P. Vanathi	Asst. Librarian	B.Com., M.Sc(LIS)
3	Mr.Abel Arokiasamy	Library Asst.	M.A., M.L.I.Sc., M.Phil., PGDCA.
4	Mr.M. Packiyaraj	Library Asst.	B.A., M.L.I.Sc.
5	Mr. V. Bharathi	Library Asst.	B.A., M.L.I.S.











