SRM VALLIAMMAI ENGINEERING COLLEGE
SRM Nagar, Kattankulathur – 603 203

Internal Quality Assurance Cell (IQAC)

<u>Minutes of Meeting held on 03-10-2019</u>

The IQAC conducted its meeting on 3rd October 2019 at 10.00 a.m. in the Conference Hall. The Coordinator of IQAC initiated the discussion.

The previous minutes of meeting were reviewed and approved by the members of the cell.

- It is reported that about 160 events were conducted successfully during the AY 2018-19 and similarly 176 events have been planned for the AY 2019-20 for which the total budget are being provided by the Management.

- The name change from **Valliammai Engineering College** to **SRM Valliammai Engineering College** has been approved by AICTE. The Anna University and other Statutory Bodies have been intimated the change of name accordingly.

- The institute has successfully obtained **Autonomous Status** from AY 2019-20 and it was shared to all the IQAC members, which was appreciated by the members of the cell.

- The members were informed of the Two UG and One PG Programmes introduced newly in AY 2019-20. (B.E.- Medical Electronics, B.E.– Agricultural Engineering and M.E.- Industrial Safety Engineering).

- While discussing on the IPR, the Members discussed to focus to file patents, for which it was suggested that the best students' projects may be shortlisted for filing patents.

- The IQAC was reconstituted with few new external members and was approved by the cell.

- The new members were welcomed by the Principal and introduced by the IQAC coordinator. New external IQAC members are,
  - Mr. V. Vishwanathan, Campus Recruitment, Wipro Technologies Ltd.
  - Mr. PL. Sakthi Nathan, Ford Sales Account Director, Faurecia Ltd.
  - Ms. G. Shanthi, Asst. Professor of EEE Department, SRM VEC.

The Agenda of the meeting was discussed and the Minutes are as follows;

S.No.	Issue Discussed	Responsibility	Due Date	Status
1	The possibility of conducting theory cum practical combination for each subject was discussed.	Principal	Next BoS/AC Meeting	RNM
2	AQAR for the academic year 2018-19 was planned to upload within the first week of November 2019. HODs were requested to send filled data in the given AQAR format within 10.10.19.	IQAC coordinator	08.11.19	RNM
3	It is suggested to start preparing **NIRF** report and new elements to be uploaded in it like **ARIIA** [Atal Ranking of Institutions on Innovation Achievements], **AISHE** [All India Survey on Higher Education], **Swatch Barath** and placement percentage for last 3 years.	Vice Principal	31.12.19	RNM
4	The External Member Prof. G. Augustine Maniraj Pandian recommended the **IQAC** coordinator to change the IQAC minutes of meeting format as per the new guidelines.	IQAC coordinator	03.10.19	RNM
5	**Alumni Connect** to be strengthened. Data regarding the old students, including their present placement details to be collected and utilized effectively.	Alumni Coordinator	31.12.19	RNM
6	It is discussed that **SWAYAM** online courses have been included in new curriculum with credit scores. It is suggested to include Courses related to Gender Sensitivity, Ethics, Universal Values etc. courses in the curriculum in future.	Principal	Next BoS/ Academic Council Meeting	RNM
7	**NPTEL and NASSCOM** courses to be enriched further among students to improve the quality. Enrollment and progress of these online courses to be improved through special coaching by concerned coordinators.	NPTEL & NASSCOM Coordinator	ASAP	RNM
8	It is informed that MOU with **NASSCOM** purposely meant for teaching staffs to be given provision for uploading their content and videos of their subjects. Teaching Staff members to make use of the platform.	All HODs	31.12.19	RNM

9	The staff members of all departments to be motivated to upload the E-Content courses under **Learning Management System** (LMS). The Principal suggested that a new Studio Room with sound proof may be erected for effective preparation of the contents.	All HODs	15.12.19	RNM
10	It is appreciated that all departments conducting **Mini Project Expo** and it is recommended to maintain proper record for the same.	All HODs	31.12.19	RNM
11	External members appreciated the efforts of launching YouTube channel **Vallinam** for students' activities and it is suggested that it can include the NSS, YRC,ISR and Tamil Mandram activities too.	Head: Placement	31.12.19	RNM
12.	**Startups** can be initiated by small group of students from various streams or students club can be initiated for such activities.	HOD-MBA	31.12.19	RNM

*RNM: Review in Next meeting

The meeting was concluded to improve quality sustenance and to enable our institution as "Centre of Excellence".

Coordinator

Principal

Copy to:

1. *The Director, VEC for kind information*
2. *The Vice Principal*
3. *All IQAC Members*
4. *All the HODs for circulation among the faculty members*
5. *PA to Principal*
6. *IQAC file*