



VALLIAMMAI ENGINEERING COLLEGE
SRM Nagar, Kattankulathur – 603 203
INTERNAL QUALITY ASSURANCE CELL (IQAC)



Date: 04-02-2017

CIRCULAR

Sub: IQAC Meeting notification – reg.

The Internal Quality Assurance Cell (IQAC) meeting has been arranged on 07-02-2017 at 1 p.m in the Conference Hall, VEC. The members of the cell are requested to attend.

Agenda

- i. Result Analysis
- ii. NBA Visit
- iii. Periodical Test
- iv. NIRF Participation
- v. Any other points

All the members are requested to attend the meeting in order to improve the quality of the education and to make our Institution as a 'Centre of Excellence'.


IQAC Co-Ordinator


PRINCIPAL

Copy to:

- i. The Director – for kind information*
- ii. The Members of the IQAC*
- iii. PA to Principal*
- iv. IQAC File*



VALLIAMMAI ENGINEERING COLLEGE
SRM Nagar, Kattankulathur – 603 203
INTERNAL QUALITY ASSURANCE CELL (IQAC)



Date: 10-02-2017

MINUTES OF THE MEETING held on 07-02-2017

The IQAC has conducted meeting on 7th February 2017 at 1 p.m in the Conference Hall. The coordinator of IQAC initiated the discussion. The following points were discussed during the meeting:

- i. The Anna University results for the odd semester of the academic year 2016-17 were analyzed. In order to improve the pass percentage of the departments, the HODs were informed to devise a mechanism and the further discussions will be put forth in forth-coming meeting.
- ii. The institution applied for reaccreditation to the department of Electronics and Communication Engineering, Computer Science and Engineering and Information Technology. It also applied for accreditation to the department of Civil Engineering and Mechanical Engineering. The accreditation and reaccreditation process by the National Board of Accreditation (NBA) at their end is in pending. The above departments were already been prepared the Self Assessment Report (SAR) and the final e-copy of the SAR was already been uploaded to NBA. The departments were informed about the mock presentations in this regard and all of them have completed the presentation once.
- iii. The Periodical Test-I for the Under Graduate programmes will be conducted as per the academic schedule and the retest for the students can be conducted on need base, with prior permission.
- iv. The National Institute for Ranking Framework (NIRF) has informed the participation about various stakeholders in 'Public Perception'. In this regard, it is informed to the HODs to take necessary steps for the participation in the NIRF by the stakeholders. The IQAC has created a manual which explains the necessary steps to be carried out in the participation and the same is also circulated among the members of the institute.

- v. It was congratulated that the CSI-Student Chapter of our institute received the 'Best Accredited College' award for the academic year 2016-17.
- vi. The NSS camp officer of our institute was nominated by the state Government as 'Camp Officer' to conduct the Republic Day parade, Jan 2017.
- vi. As a quality improvement measure, it is being proposed to consider the publication of research articles by the faculty members in journals which have premier indexing services like Scopus, Copernicus, and Google Scholar and so on.
- vii. It is also pointed out that the faculty members should get online certification either in NPTEL or in MOOC. It will be considered for their self appraisal.
- viii. The conferences / seminars to be conducted in the even semester was reviewed.

The meeting was concluded to improve quality sustenance and to enable our institution as "Centre of Excellence".



Co-Ordinator



PRINCIPAL

Copy to:

1. *The Director, VEC for kind information*
2. *The Vice Principal*
3. *All the HODs for circulation among the faculty members*
4. *PA to Principal*
5. *IQAC file*