



SRM Valliammai Engineering College

SRM Nagar, Kattankulathur – 603 203
(An Autonomous Institution)



Approved by AICTE | Affiliated to Anna University, Chennai
'A' Grade Accreditation by NAAC | NBA Accredited
ISO 9001:2015 Certified Institution

Lr. No.: SRMVEC/Circular/IQAC/17

19.02.2020

IQAC MEETING CIRCULAR

All the Members of the IQAC are hereby informed that the Internal Quality Assurance Cell (IQAC) Meeting has been convened on 22-02-2020 (Saturday) at 11.45 a.m. in the Conference Hall of SRM VEC.

Agenda

- i. Review of Previous Minutes of Meeting
- ii. Welcoming New Members in the Cell
- iii. Extension of NAAC certification
- iv. Compliance Committee by NBA
- v. Approval of AQAR 2018-19
- vi. Value Added Courses
- vii. Any other points with the permission of Chair

All the members are cordially invited to attend the meeting in order to improve the quality of teaching –learning process of our Institution.

IQAC Coordinator

Principal

Copy to:

- i. The Director – for kind information
- ii. The Members of the IQAC
- iii. PA to Principal
- iv. IQAC File



SRM VALLIAMMAI ENGINEERING COLLEGE
(An Autonomous Institution)
INTERNAL QUALITY ASSURANCE CELL (IQAC)



MINUTES OF MEETING held on 22-02-2020

The IQAC conducted its meeting on 22nd February 2020 at 11.45 a.m. in the Conference Hall. The coordinator of IQAC initiated the discussion. The following points were discussed during the meeting:

The previous minutes of meeting were reviewed and approved by the members of the cell.

- IQAC members were reconstituted with new internal members and was approved by the cell
- New internal IQAC members,
Dr.Radha Ganesh Kumar, Assistant Professor (Sel.G) & HOD of MBA,
Dr.A.R.Revathi, Associate Professor & HOD of IT,
Mrs.M.Chithra, Assistant Professor & HOD of English
Were welcomed by the Principal and IQAC coordinator.
- New UG and PG courses will be introduced for the upcoming AY 2020-21. (B.E.- Cyber Security, B.Tech.– Artificial Intelligence and Data Science and M.Tech.- Data Science) was informed to the members.
- Compliance committee by NBA is scheduled to visit on 01.03.2020. Outcomes of PO-CO mapping for the subjects offered were discussed.
- Institution has received extension of NAAC accreditation from December'2019 to December'2024 were shared.
- In connection with the BOS meeting held, Members discussed on selection about quality reference books of well established publication and authors of all subjects.
- The credit system for new curriculum was discussed.

- AQAR for the academic year 2018-19 was planned to upload within the March '2020 once online portal is opened.
- Startups can be initiated by small group of students from various streams or students club can be initiated for such activities. MBA students club (Manasso) were asked to come with more proposals.
- It is discussed that SWAYAM online courses have been included in new curriculum with credit scores. NPTEL and NASSCOM courses to be enriched further among students to improve quality. Enrollment and progress of these online courses to be improved through special coaching by concerned coordinators.
- It is informed that teaching staffs to contribute with more contents for NASSCOM for improvising add-on learning for students.

The agenda of the meeting were discussed and the action status is as follows,


S.No.	Points of Discussion	Action by	Due Date
1	AQAR for the academic year 2018-19 was planned to upload within March '2020. The AQAR to be uploaded online was approved by the members.	IQAC coordinator	RNM
2	Suggested for Startups by small group of students from various streams or students club can be initiated for such activities.	MBA Department	02.03.2020
3	Check list on report preparation for NBA*Compliance committee	ECE, EIE & Mech Dept.	29.02.2020
4	It should be ensured that students joined in NPTEL courses (SWAYAM online courses) should participate in	All Departments	29.03.2020 25.04.2020 &

	Online certification examination. Progress of these online courses to be improved through special coaching by concerned coordinators.		26.04.2020
5	It is informed that UVE I & UVE II (Universal values and ethics) has been included as part of curriculum which is exclusively related to public welfare and environmental oriented courses.	All Departments	Ongoing semester

*RNM: Review in Next meeting

The meeting was concluded to improve quality sustenance and to enable our institution as “Centre of Excellence”.


Coordinator


Principal

Copy to:

1. *The Director, VEC for kind information*
2. *The Vice Principal*
3. *All the HODs for circulation among the faculty members*
4. *PA to Principal*
5. *IQAC file*